

Request for Office Services

To: Belize Offshore Services Limited
No. 1 Orchid Garden Street
Belmopan
Belize

Please provide office administration and support services as indicated below for which I hereby undertake to prepay or reimburse all associated costs and fees immediately upon presentation of your invoice:

Name of IBC or Trust: _____

Services Requested: *(please check as appropriate)*

- 1 Mail:** Hold Forward Daily Weekly Monthly
By Air-Mail By Courier
- 2 Telephone Messages:** Hold Forward Daily Weekly Monthly
By Fax By Email
- 3 Faxes:** Hold Forward Daily Weekly Monthly
By Fax By Courier

Please give the following message to all telephone enquirers:

Basic Service Fees *(payable in advance)*

Mail Only: US\$ 300 per year

Mail/Tel/Fax: US\$ 420 per year

Virtual Office: US\$ 600 per year

Forwarding Fees: *(payable monthly)*

By Email: US\$ 5 per email

By Air-Mail: At Cost (Min: US\$10)

By Fax: US\$ 5 per page

By Courier: US\$ 75 per package
(plus excess weight)

Please forward all messages/packages to:

Name: _____

Address: _____

Tel: _____

Fax: _____

Email: _____

Date: _____

Signature: _____